

EMORY'S MELLON MAYS UNDERGRADUATE FELLOWSHIP PROGRAM

JUNIOR YEAR SUMMER STIPEND REQUEST FORM

Emory's Mellon Fellows completing their junior year are eligible to receive a summer stipend in the amount of \$3,900.00. The summer stipend can be for project(s) that will help to facilitate the fellow's research and/or graduate school research activities. Please note that computer hardware cannot be purchased with these funds. Fellows are required to work with their faculty mentors to determine the best use of the stipend. Please complete this form and submit a one-page description, including a budget describing how you would like to use your stipend. For an example of a budget, please see the last two pages of this document.

Stipends will not be authorized and disbursed without an emailed note from your faculty mentor confirming that she or he has read and approved your proposal.

DATE: _____

NAME: _____

TELEPHONE NUMBER: _____

CAMPUS ADDRESS: _____

E-MAIL: _____

FACULTY MENTOR: _____

RESEARCH TOPIC: _____

DEADLINE: MARCH 30, 2016

Completed forms should be submitted via email to: Drs. Dianne Stewart & Carol Anderson, Coordinators of Emory's MMUF Program

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JUNIOR YEAR SUMMER PROJECT DESCRIPTION FORM

(Please also include a budget with cost per item and grand total estimate - see the following two pages for an example.)

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V. Itemized Budget**BUDGET FOR RESEARCH COUNCIL: 2003/04**

VENDOR	AMOUNT	EXPLANATION	JUSTIFICATION
American Airlines	\$228	Roundtrip Airfare from St. Louis to Washington, DC Three weeks.	Travel to Washington, D.C for archival research.
Howard University, Moorland-Spingarn Research Center	\$400	Fees for copying documents	MSRC charges \$.25 per page. I estimate making 1600 copies
Library of Congress	\$600	Fees for copying documents	LC charges \$.20 per page. I estimate making 3000 copies
National Archives II	\$450	Fees for copying documents	NARA charges \$.15 per page. I estimate making 3000 copies
Local Restaurants	\$525	Meals	\$25 per day
Washington, D.C. Metro	\$72	Subway fees	Transportation to and from the archives @ \$4.00 per day
Mo-X	\$68	Roundtrip Columbia to St. Louis Airport	Less expensive than parking at the airport
American Airlines	\$224	Roundtrip airfare from Kansas City to Los Angeles. Two weeks	Research at UCLA, Department of Special Collections
Carol Anderson	\$53	Drive personal auto from Columbia to Kansas City Airport.	148 miles @ \$.36 per mile. (After LA trip, will then drive car to Abilene, KS for Research @ Eisenhower Library).
Airport Parking	\$98	Parking at airport	14 days @ \$7 per day
Taxi	\$60	LAX to UCLA	Rate is \$30 each way.

UCLA Guest House	\$1372	Lodging	Room rate is \$98, no tax
UCLA, Dept. of Special Collections	\$500	Fees for copying documents	The library charges \$.50 per copy. I estimate making 1000 copies.
Local Restaurants	\$350	Meals	\$25 per day.
TOTAL	\$5,000		

The remainder of the research schedule outlined in the proposal and its attendant budget exceed the Research Council's maximum grant amount. I am also pursuing additional funding from the Eisenhower, Seeley Mudd, and Rockefeller libraries, as well as from the Research Board to offset the costs.